

# **Village of New Concord**

## **2016 Annual Report**



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# **VILLAGE OF NEW CONCORD**

## **Mission Statement**

Set along the historic National Road, the Village of New Concord is a small college town in East Central Ohio. Home to Muskingum University, the community values its picturesque setting, special small town character, and open, responsive government. The Village believes in the importance of providing for a healthy and safe environment, preserving its past, supporting education, and promoting recreational and cultural opportunities.

## **Vision Statement**

A thriving, friendly village and regional center committed to education, services, cultural and recreational pursuits.

Rooted in an entrepreneurial tradition, The Village champions community and economic ambition.

## **Key Initiatives**

- 1) Establish an Economic Development Focus
- 2) Diversification of housing types and choices
  - Residential revitalization
  - Defined neighborhoods
  - Incentives for revitalization
  - Enforcement of existing standards
- 3) Establish standards for the maintenance and rehabilitation of historic structures
  - Repurposing and renovation of historic structures
- 4) Council will establish lines of communication and promote opportunities for collaboration with key stakeholders
- 5) Development of a Capital Improvement Plan
  - Improve Village facilities, infrastructure and equipment
- 6) Address the potential creation of a regional Arts and Recreation District



## **2017 Village of New Concord Mayor & Village Council**

	<u>Appointment Expiration Date</u>
• Brett Essex, Mayor	December 31, 2019
• Robert Dickson, Council President	December 31, 2018
• Steve Kokovich, Council Member	December 31, 2018
• Erin Stevic, Council Member	December 31, 2019
• Bob Baier, Council Member	December 31, 2018
• Jennifer Lyle, Council Member	December 31, 2018
• Bil Kerrigan, Council Member	December 31, 2018

## **Village of New Concord Boards & Committees**

### Design Review Board (5 year term)

- George St. Clair – Chair
- Jennifer Lyle
- Jerry Gibson
- Terri Wooton

### Appointment Expiration Date

December 31, 2016  
December 31, 2017  
December 31, 2020  
December 31, 2020

### Planning Commission (6 year term)

- Al Chaffee - Chair
- Colleen Heacock
- Brett Essex
- Robert Dickson
- Jim Dooley

### Appointment Expiration Date

December 31, 2021  
December 31, 2018  
Term of Office  
Term of Office

### Board of Zoning Appeals (5 year term)

- Jim Taylor – Chair
- Jim Wilson
- Vacant
- Vacant
- Vacant

### Appointment Expiration Date

December 31, 2018  
December 31, 2019

### The Harper Cabin Board

- George St. Clair – Chair
- Sally Spillman
- Al Chaffee
- Barb St. Claire
- Rita Mitchell
- Jordan Stewart

### Muskingum County Tax Incentive Review Board (Enterprise Zone – Tax Abatement)

### New Concord Representatives:

- Jennifer Lyle
- Vacant

## Property Taxes for a \$100,000 Home



### Located within the Village of New Concord

#### Highland Township

County Taxes \$309.36 (21%)

- Sherriff Operations
- Starlight School
- Mental Health
- Senior Citizens
- Health
- Tuberculosis Hospital
- Library

East Muskingum School District Levy  
\$797.41 (55%)

Mid East Ohio Vocational School Levy  
\$104.19 (7%)

Highland Township  
\$84.58 (6%)

New Concord Corporation  
\$158.32 (11%)

**Total Taxes \$1453.86**

#### Union Township

County Taxes \$309.36 (22%)

- Sherriff Operations
- Starlight School
- Mental Health
- Senior Citizens
- Health
- Tuberculosis Hospital
- Library

East Muskingum School District Levy  
\$797.41 (56%)

Mid East Ohio Vocational School Levy  
\$104.19 (7%)

Union Township  
\$18.90 (1%)

New Concord Corporation  
\$197.70 (14%)

**Total Taxes \$1427.56**

## Mayor's 2016 Annual Report to Council

A whirlwind is a good way to describe 2016 here in the Village of New Concord. The year flew by in the blink of an eye yet so many important events and projects took place. 2016 was my first full year as the Village Mayor and it was full of positive experiences, a few bumps in the road, and an ever growing appreciation for this wonderful Village that we all call home.

One of the most important keys to the Village's continued success through the years is our expectation and continuous pursuit of community partnerships. A fundamental partnership in New Concord is the one that exists, and has existed for decades, between the Village, Muskingum University and East Muskingum School District. These three entities have a commitment to New Concord and to one another. Other community partners such as the New Concord Area Board of Trade, NCAARD, New Concord Area Ministerial Association, New Concord Lions Club, New Concord Garden Club, National Trail Ruritan, the Museum Association and many more are absolutely critical to ensuring the future vitality and enduring hometown spirit of New Concord.

During 2016, as mentioned above, many events and projects took place and throughout this annual report the Village Leadership and staff would like to highlight many of these items. The following are just a few of the notable items from 2016 that I would like to call to your attention.

- Village Parade and Block Party were held to celebrate the John Glenn Boys Basketball Team's State Championship!!!



- Kicked off the Save the Pool Campaign to raise money for capital improvements necessary to keep the pool open to the public.
- Worked with the Muskingum County Prosecutor's Office to resolve the employee dishonesty case in the Water & Sewer billing office.
- Village Council approved a phased water rate increase, over two years, to help pay for necessary water infrastructure improvements, add additional staff coverage for water and sewer plants and create a reserve fund for unanticipated future capital improvement needs.
- 19 new decorative street lights, trash receptacles, benches and stamped brick crosswalks to the west end of Main Street during the Transportation Enhancement Grant project.
- The Village received its 35th Tree City USA Designation
- 2016 Celebrate New Concord concert series was very successful and the Village is looking forward to the 2017 season.

- Four new businesses were welcomed into the Village
- The 2016 Fireman's Festival was a big success
- John Morrow and Donna Newberry playground at the Upper Reservoir park was developed and dedicated
- The community came together to celebrate the life and mourn the passing of Senator and former astronaut John Glenn.

Good organizations do not become great by remaining stagnant. In 2017 it is our goal to improve the services offered to New Concord residents and businesses. We plan to accomplish this through a variety of approaches from infrastructure replacement, staff training and new programs to a more focused set of community initiatives that will help guide the Village to achieve our vision.

Some projects and goals that we hope to accomplish in 2017 include:

- Working to obtain additional funding and preparing for the July 2017 replacement of the ground water storage tank, which is necessary for Village's water system and will assist with any future commercial and residential developments
- Introducing a new Police Cruiser and Fire Department Medic into the Village's fleet
- Anticipating and assisting with additional development activity at Garland Commons
- Growing reserve funds for all Village departments to help cover future unanticipated expenses and capital improvement costs
- Develop a phased plan and budget to repair and preserve brick streets
- Collaborating with Village department heads and Council to develop action steps to begin working towards Council's Key Initiatives and Vision Statement

Brett W. Essex  
Mayor



## Administrative Report - 2016

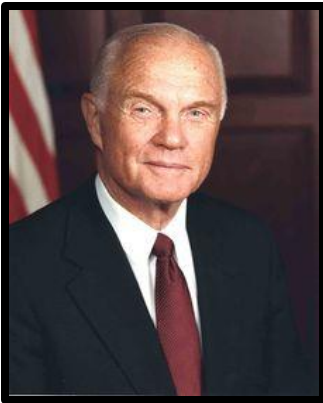
The Village of New Concord enjoyed a very successful 2016. The year flew by yet so many things were accomplished. The John Glenn High School Boys Basketball team won the division II state championship and the entire community turned out for a parade and celebration! Muskingum University's new president, Dr. Susan Hasseler, moved to the Village and immediately began making meaningful connections between the Village, the School District and the University. Village Leadership developed a Village Vision Statement and Key Initiatives to help focus our effort and guide how resources are assigned now and in the future.

### ***Village Vision Statement***

*A thriving, friendly village and regional center committed to education, services, cultural and recreational pursuits.*

*Rooted in an entrepreneurial tradition, The Village champions community and economic ambition.*

On a sad note, the Village lost not only a national hero and statesman but also a beloved son of New Concord when John Glenn passed away at the age of 95 on December 8<sup>th</sup>, 2016. John Glenn was known around the world for his space flights, around the country for his time as a United States Senator and in New Concord as a role model and as the epitome of what hard work, dedication and faith can do for a child growing up in Appalachian Ohio. He will forever be remembered for his heroic deeds, commitment to public service and his exemplary character rooted in his values and humble beginnings.



*“It was small but had a lot of patriotic feeling and parades on all the national holidays,” Mr. Glenn once said. “Wanting to do something for the country was just natural, growing up in a place like New Concord.”*

During 2016 the Village, working with the Ohio Department of Transportation, completed a decorative lighting project on West Main Street that has added to the historic look and feel of our Main Street corridor. This project included 19 new decorative street lights, 4 benches and trash receptacles as well as stamped brick crosswalks at the intersection of State Route 83 and US 40. The project cost, which originally was estimated at \$275,000, was more than \$360,000. The Village was able to make this project a reality due to a federal grant that was awarded in 2013. The grant required a 20% match from the Village and staff were able to work with ODOT to ensure that our match amount did not continually increase as project costs crept up.

Over the years the Village has worked diligently to replace and repair dated infrastructure in our water system. A major component of the system is the 150,000 gallon ground water storage tank located on the southern end of the Village. This tank is a brick structure that was built prior to 1930 and has outlasted its useful life expectancy by at least 35 years. Due to deterioration issues,

Ohio EPA recommendations and other concerns Village Council made a commitment to replace the tank with a larger, more modern structure.

In order to undertake this \$832,000 project Village Council also voted to increase water rates over a two year period. This increase will change the current tiered water rate system to a flat rate system with all customers, regardless of usage, paying \$9.25 per 1,000 gallons by January 1<sup>st</sup> of 2018. The rate increase, once fully implemented, will generate approximately \$62,000 per year in additional revenue. This will be used to pay down debt incurred from the Ground Water Storage Tank Replacement Project slated to begin in 2017, to fund an additional Plant Operator position and to create a reserve fund for the water utility which will help to pay for large capital improvements in the future.



Current Ground Water Storage Tank

The John Morrow and Donna Newberry Playground was dedicated in 2016 at the upper reservoir park. This playground was designed to provide children with needed play space near the upper reservoir pavilion in hope that families would utilize this area for picnics and recreational activities.



Children playing on new playground equipment at the John Morrow & Donna Newberry Playground

A group of community volunteers began rebuilding the upper reservoir bridge which provides a connection to the walking trail loop around the water. Additionally, a fraternity from Muskingum University worked to clear the reservoir banks of brush and overgrowth.

The Village received its 35<sup>th</sup> Tree City USA designation in 2016. During the year, in consultation with a local USDA arborist and the New Concord Tree Committee, staff removed 11 dead trees and planted 14 new trees throughout the Village.

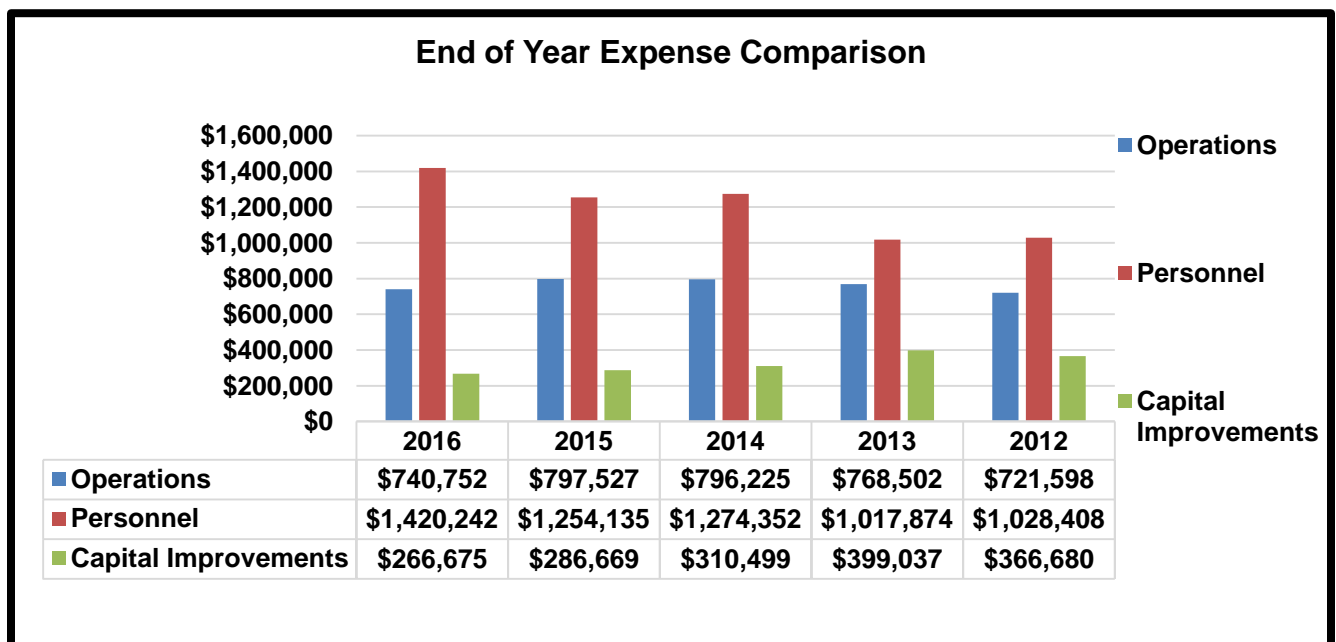


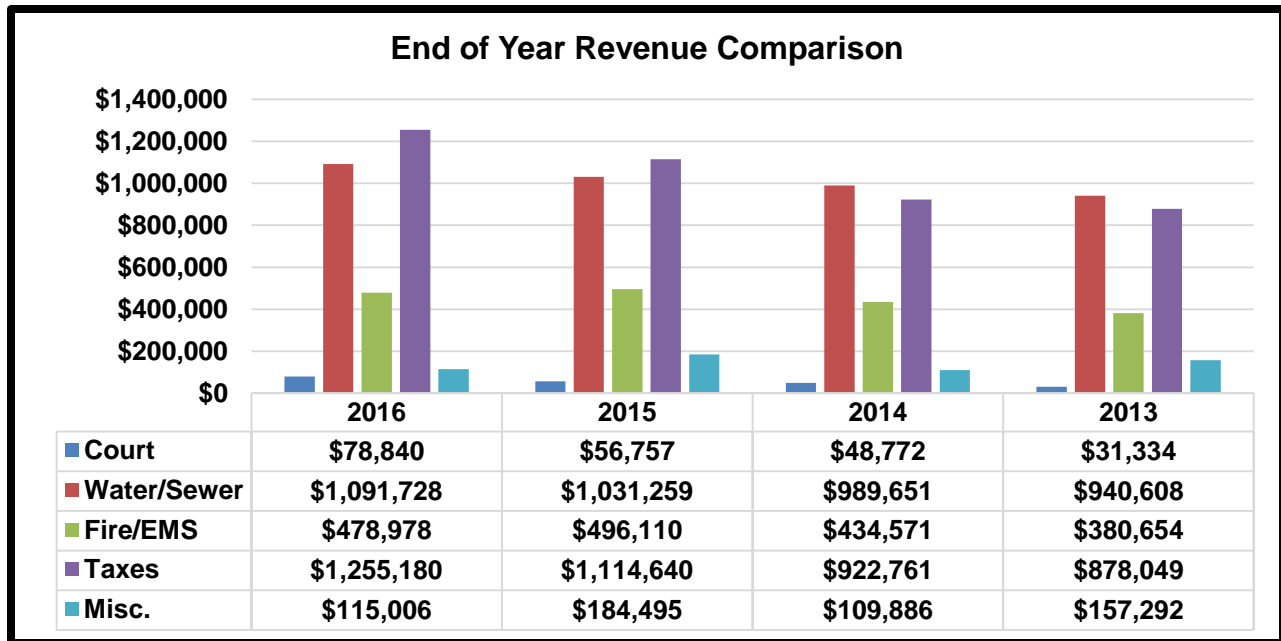
Arbor Day 2016

## Finance Department - 2016

The 2016 fiscal year for the Village of New Concord was successful. All funds remained within adopted budget limits. The Village uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. As of the end of fiscal year 2016, total revenue received by the Village showed 7% increase from 2015. State Shared revenue increased slightly, Fire/EMS billing, Water and Sewer revenue remained steady compared to 2015.

The General Fund is the chief operating fund of the Village of New Concord. At the end of 2016 fiscal year, the carryover balance for the General Fund was \$90,179, while the total carryover balance was \$633,032. The General Fund expenditures decreased 2.5% from 2015. Total 2016 operating expenditures were 10% less than approved appropriations.



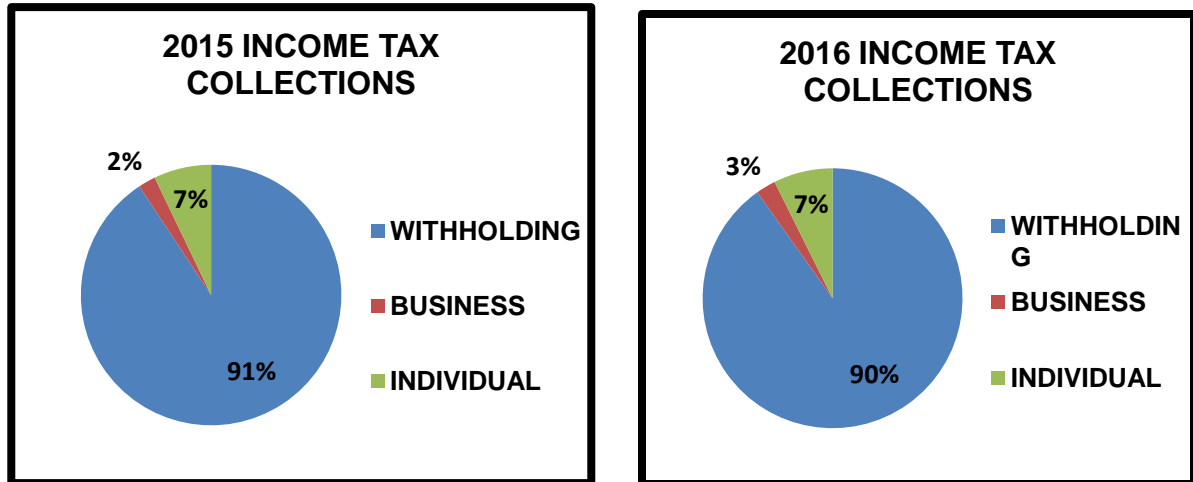


At the end of the fiscal year 2016, the total outstanding debt was \$2,255,242. The Village issued \$49,362 of debt in 2016. Total outstanding debt was reduced by \$344,372 during 2016.

The amortization of debt, including interest, is scheduled as follows:

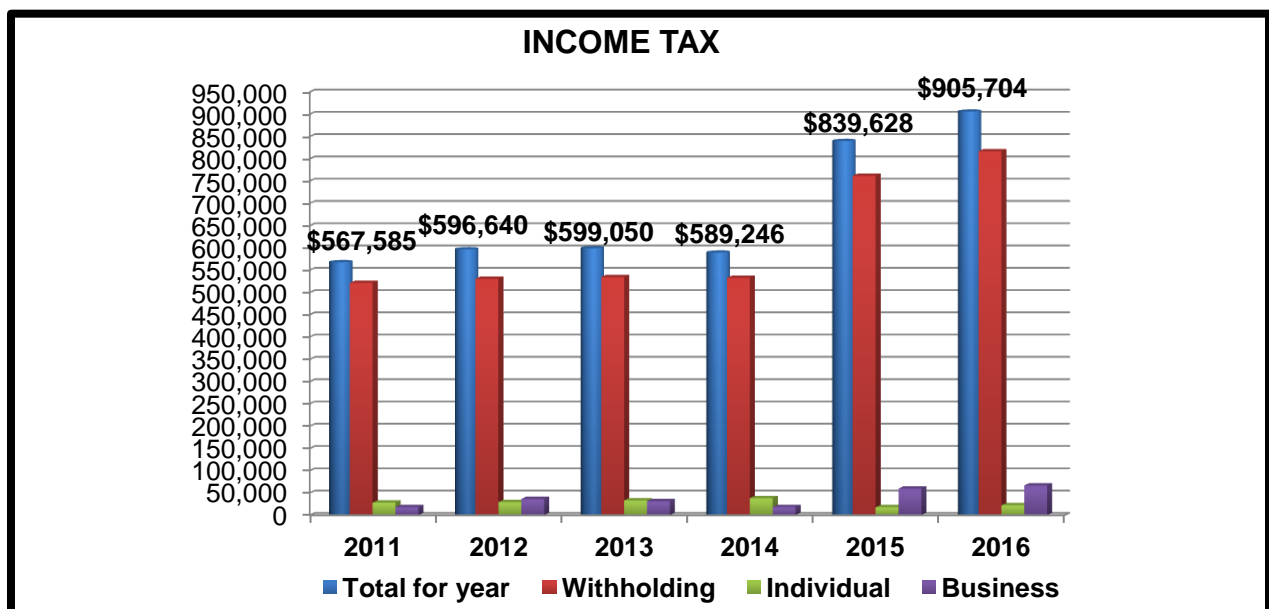
Year ending December 31:	OWDA					General Obligation		
	Leases	Sewer Bonds	OPWC Loans	Loans	USDA Loan	Bonds	Notes	TIF Bonds
2017	103,715	38,810	19,360	121,230	22,367	71,500	43,037	25,811
2018	102,667	38,810	19,360	121,230	22,235	68,250	29,842	25,811
2019	5,329	38,810	19,360	121,230	22,301	0	0	25,811
2020	5,329	38,810	19,360	121,230	22,360	0	0	25,811
2021-2025	0	194,013	96,800	135,237	111,490	0	0	51,623
2026-2030	0	0	75,113	12,880	111,505	0	0	0
2031-2035	0	0	42,583	0	111,508	0	0	0
2036-2040	0	0	38,325	0	111,508	0	0	0
2041-2045	0	0	0	0	111,492	0	0	0
2046-2050	0	0	0	0	111,546	0	0	0
2051-2055	0	0	0	0	14,411	0	0	0
Total	\$327,336	\$388,063	\$349,621	\$754,267	\$795,015	\$209,250	\$89,335	\$180,678

The General Fund continues to rely heavily on the Village's income tax as its primary source of revenue for operations. Due to the State of Ohio's passage of H.B. 5 in 2015, the Village began implementation of its new tax ordinance in 2016. A copy of the 2016 tax ordinance can be found in its entirety on the Village website.



The Village of New Concord 2016 income tax revenue increased 7% from 2015. A tax increase of .5% for safety services became 100% effective on January 1, 2015. The individual and business returns filed in 2015, however, did not reflect this increase as these were for 2014 annual returns that were filed in 2015. The income tax rate in 2014 was only 1%, not 1.5%.

In contrast, the majority of all returns filed in 2016 were at the 1.5%, accounting for a part of the increase in 2016. In addition, the withholding remitted by businesses went up in 2016. There were some new businesses that began operation in the Village in 2016, including The Garland Hotel. Withholding taxes would have been withheld for employees of these companies.



## **Zoning Department - 2016**

The New Concord Zoning Department had a normal year in 2016. Zoning permit numbers and items brought to the Planning Commission were low. The Planning Commission denied one application, reviewed and recommended approval for the updated zoning code, and approved preliminary development plans for the area surrounding the Garland Hotel. The Garland Commons development area continues to be a focus for the Village.

The Village has granted a 90 day temporary use of a food trailer on a West Main St. lot. If it is successful, Council and staff will work to develop zoning codes to allow it to remain permanently. The 90 day trial begins once the food trailer is open for business.

The zoning code update was completed and approved in 2016. The zoning department is working to make certain that all community members are aware the zoning codes and the safety and health codes. The Village continues striving to enforce all codes fairly and equally throughout the Village. Scheduling monthly meetings of the Planning Commission allows better planning for the entities wishing to grow in the Village.

### **Zoning Permits Issued in 2016:**

- 4 New Sign Permits
- 3 Decks
- 1 New Building
- 2 Residential Additions

Value of Construction: \$181,648.00



## Water and Wastewater Department - 2016

Both the water and wastewater treatment plants operated successfully during 2016. There were no permit violations at the water plant and 2 minor suspended solids permit violations at the wastewater treatment plant. Plant Operators continue to improve plant efficiency and always strive to deliver superior water quality and excellent wastewater services. Over 8,000 analyses were performed on numerous samples over the year for both treatment plants. Plant Operators attended contact hours courses and have renewed their operator certifications. All Monthly Operating Reports were submitted to Ohio EPA in a timely manner.



The Village of New Concord worked with Lee Conkel and GGC Engineering to complete a water system study, water rate study and a Permit to Install (PTI) application for a replacing our ground water storage tank. Completion of the new tank will occur during the summer of 2017.

Existing Ground Water Storage Tank

During the summer of 2016, the New Concord area experienced lower than normal precipitation amounts and had to pump water from the upper reservoir to the lower reservoir. Plant staff installed an 8 inch line and fittings which enabled us to siphon water when needed.



Upper Reservoir Siphon Line Project

The Village of New Concord Water Plant is a certified lab that is authorized to conduct total microsystems analysis. All Plant Operators were certified in 2016 and successfully performed ABRAXIS Cyanotoxin testing on 412 samples. This was a mandated testing process for all surface water systems beginning in June 2016 and staff performed the analysis for 6 neighboring water surface water systems. Instead of the village incurring an expense to have the water tested for Microcystins, we were able to produce a \$5,000 profit by testing for Microcystins in house.



In addition to the regular day to day activities, Plant Operators mow, trim and remove snow at both plants. As a team the Water and Wastewater Department staff continually look for ways to improve operations and services, create efficiencies, and reduce costs without sacrificing quality.

### **Water Treatment Plant 2016 Achievements**

- Achieved compliance with all present Ohio E.P.A. drinking water standards.
- Performed drinking water analysis on raw and finish water samples everyday of the year.
- Completed monthly scheduled preventive maintenance on all plant equipment.
- Completed monthly laboratory calibrations and all equipment calibrations.
- Replaced VFD's and a motor on clarifier flocculator's.
- Replaced level controller for clear well and repaired KMNO<sub>4</sub> pump.
- Wired and installed a relay for protection of chlorine overfeeds.
- Replaced one turbidity controller and sensor for one of our filters.
- Added 1,250 pounds of anthracite to filters 1 and 4 respectively.
- Successfully tested 412 water samples for the presence of Microcystins.
- Completed and received Ohio EPA approval for HAB contingency plan.
- Rerouted and installed 40' of 8inch pipe for the upper reservoir siphon project.
- Repaired and serviced raw pump B shaft.
- Monitored Blue green algae levels with our data sonde.
- Built a new wood box around our raw water sample tap.
- Rebuilt the bridge over Fox Creek dam.

### **Waste Water Treatment Plant 2016 Achievements**

- Achieved 98% removal for CBOD and 99% removal of suspended solids.
- Performed and contracted wastewater analysis on raw and final samples as required by our NPDES permit.
- Completed monthly scheduled preventive maintenance on all plant equipment.
- Processed 56.64 dry tons of biosolids under projected budget.
- Mowed, trimmed and removed snow from at the water and wastewater plant properties.
- Installed new aluminum soffit and fascia on the laboratory and round buildings.
- Installed a 3 inch PVC line from the pump building to our wet well as a conduit for our air bubbler line.
- Installed new skimmer wiper blades on both clarifiers.
- Cleaned grit from the east oxidation ditch and grit channel.
- Made repairs to aluminum railings.



## **Water & Waste Water Billing - 2016**

Water revenue is comprised of water usage billed to residents, bulk water sales, water tap fees, miscellaneous water revenue, and penalty fees. Total water revenue for 2016 was \$565,828. This was an increase of \$31,732 or 5.9% from 2015.

Sewer revenue includes sewer billing, waste hauler fees, sewer tap fees, penalty fees, and miscellaneous sewer revenue. Total sewer revenue for 2016 was \$520,999. This was an increase of \$11,321 or 2.2% from 2015.

A new online bill pay feature was added to our water billing system. An average of 40 residents per billing cycle have used this feature. Staff worked to identify and replace broken or non-working meters. Meter replacements will occur over a number of years, as funding becomes available. The new meters will provide more accurate water and wastewater readings and will allow the Village to more effectively monitor customer usage.

In 2016 Village officials discovered evidence of fund mismanagement in the water and sewer billing office. An investigation was conducted and the former billing clerk was removed from duty. New security precautions have put in place to ensure financial accountability in the Villages utility billing office. Staff will continue to work with the State Auditor and CUSI, the billing software company, to stay up-to-date on improvements and requirements to help prevent any future issues.

Priorities for 2017:

- Establishing an email system for water billing
- Repair/replace all broken meters
- Continue to monitor active water/sewer accounts for accuracy in billing
- Commit to ongoing training and education of our water/sewer system and the reading/billing system
- Continue to replace degraded water and sewer lines with new lines as funds are available

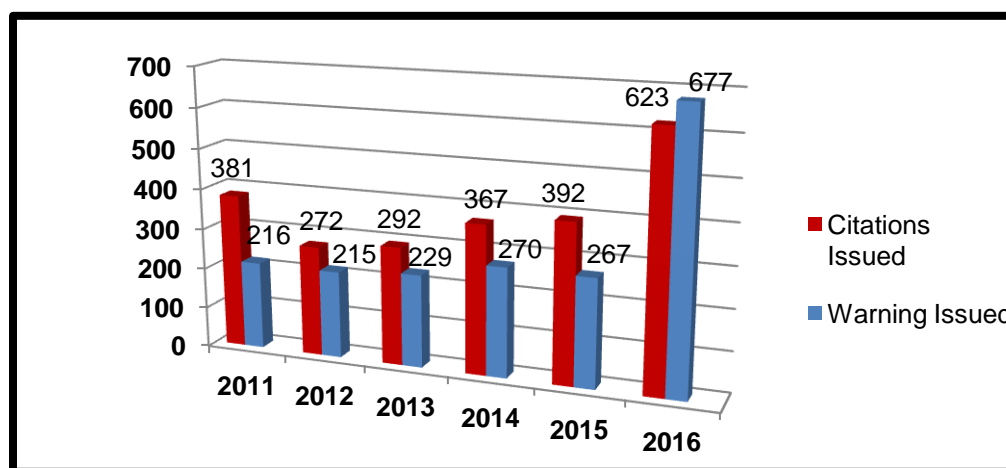
## New Concord Police Department – 2016

By increasing our staff to 5 full time officers, updating to a new policy manual and adding a new Ford Interceptor cruiser, New Concord Police Officers were able to deliver quality service to residents, businesses and visitors of the Village.

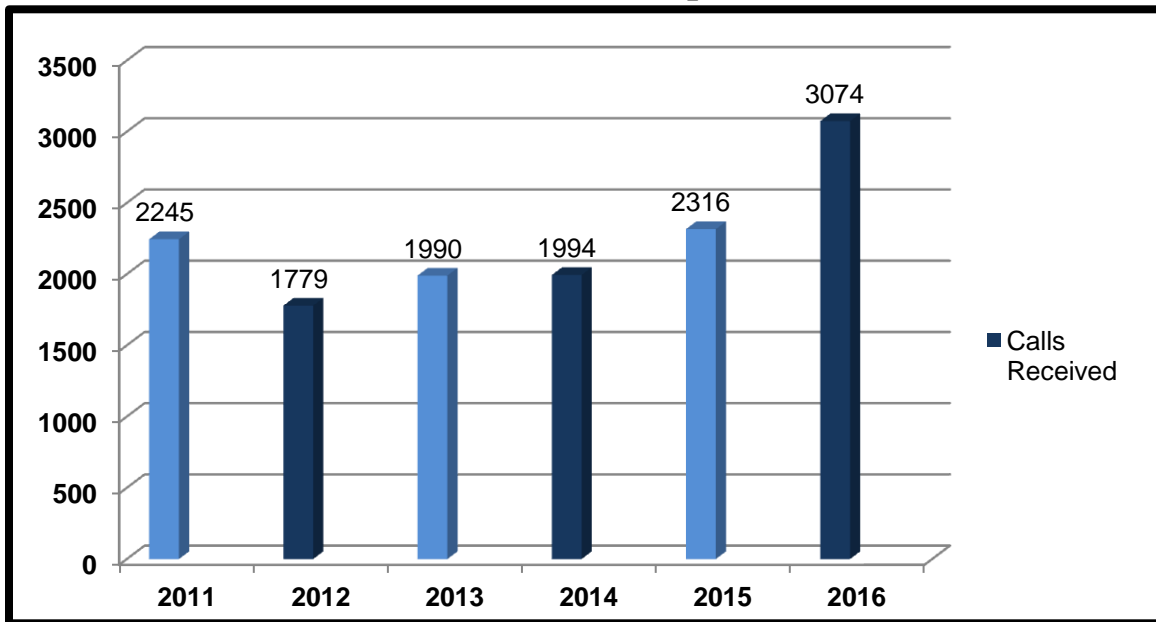


Arrests and citations increased by 58% over the last year. The total Calls for Service increased by 32% as well. An increase in manpower and proactive officers helped lead to this incline in citations issued. Investigations by our officers led to 10 felony arrests in 2016, all resulting in convictions.

### Arrests and Citations Comparison



### Calls for Service Comparison



Traffic crashes were at an increase again in 2016. We had a total of 64 traffic crashes reported. Of that total, 25 were on private property. Seven of the crashes involved deer and other animals in the roadway, which all factor into the increased total. There were a total of 3 injury accidents in 2016, while we investigated 4 in 2015.

### Community Partners

We partnered with several agencies and local organizations to bring a Mock Crash and Mock Trial to John Glenn High School. Students, Law Enforcement, and Fire Department members acted out the mock crash scene to spread awareness of alcohol related vehicular death and injury just before John Glenn High School Prom.





Officers participated in several events in 2016 including the Touch a Truck event at the Fireman's Festival. It was a hit with the youth in the village. We also provided traffic control at several parades and events in the village.

There was a great turn out for our Bike Rodeo. We worked with New Concord Fire Department and NCCARD to present this program. Thanks to a grant, we were able to pass out over 100 free bike helmets to area youth.



Thanks to the generosity of the citizens of New Concord, our canned food drive with the Ohio Highway Patrol was successful in providing 2,929 pounds of food for those in need during the holiday season.



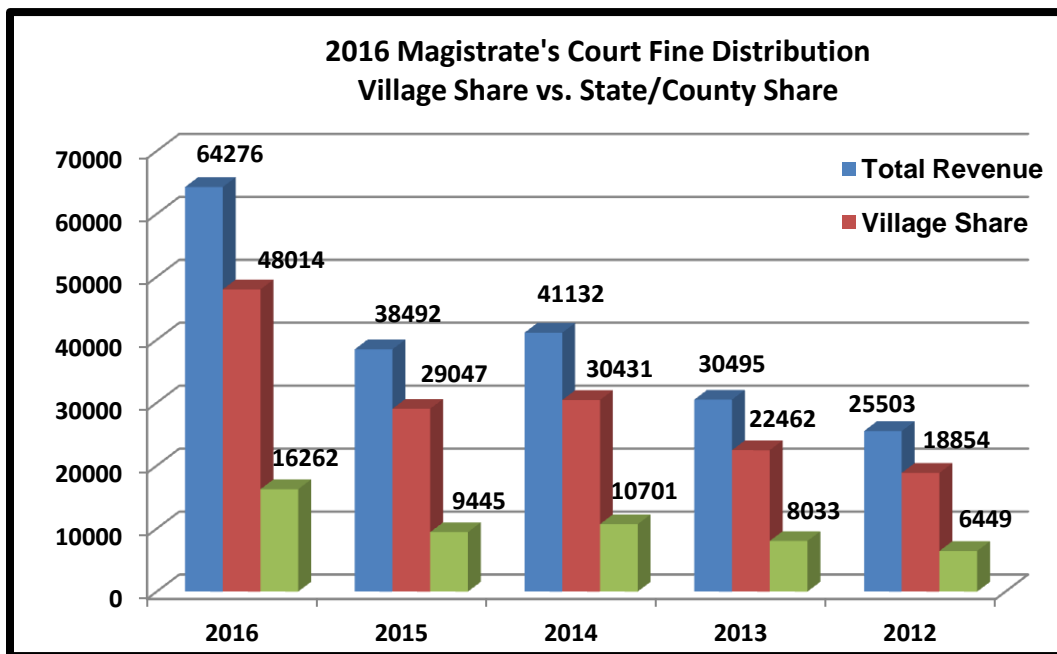
## Magistrate's Court - 2016

The purpose of the Magistrate's Court is to ensure prompt, fair and impartial hearings for persons cited for violating Village of New Concord municipal ordinances. Attorney Scott Eickelberger continued to serve as Village Magistrate in 2016, administering both the procedural and punitive functions of the court. The Magistrate's Court is staffed by the magistrate and the clerk of court.

The court revenue for 2016 was \$64,276. This was a substantial increase of \$25,784 from the prior year. The increase was due in part to the addition of another full-time officer to the department. Also, the officers were very proactive in 2016 citing people for various traffic offenses in order to curtail future violations and to ensure the safety of the residents of the Village.

Collection of fines remains a challenge due to the financial hardships that many of the defendants face and the large increase in the number of defendants cited. In addition, especially in regard to criminal offenses, the court has limited measures that can be taken to penalize defendants for defaulting on their payments.

Education and training continue to remain a high priority for court personnel. The Magistrate's Court will continue to avail itself of resources for education and training in court procedures. These include, but are not limited to: seminars, printed materials and online resources.



The following is a list of priorities for 2017:

- Ensure fine payments are collected and past due amounts to the court are collected and research additional measures that can be taken to collect these amounts
- Streamline processes by utilizing resources in our software program

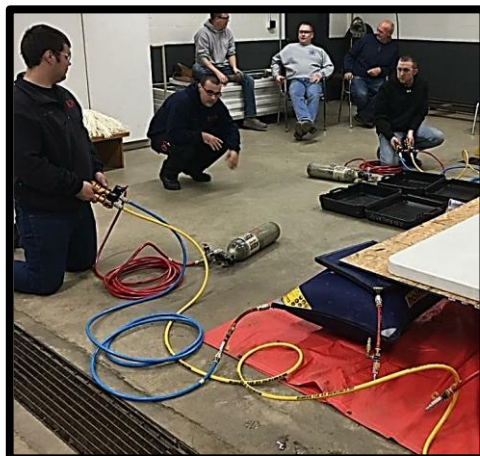


- Pursue education and training opportunities
- Work with Police Chief to come up with a new Bond Schedule based upon codification of ordinances that the Village is working on with the Walter H. Drane Company

### **New Concord Fire Department - 2016**

The New Concord Fire Department had a good year, accomplishing its mission of protecting and assisting the community. Currently the Fire Department is staffed with only three personnel, on duty 24/7, who always keep the core mission of emergency response as a priority. As a combination department, our most valuable resource is our personnel. These men and women ensure that the Village and surrounding areas will continue to receive high quality safety services.

Training is a high priority for the Fire Department. Our crews train every day, along with larger monthly training sessions. Personnel are encouraged to take advantage of outside training opportunities as well. This allows our staff to share valuable knowledge with the entire department.



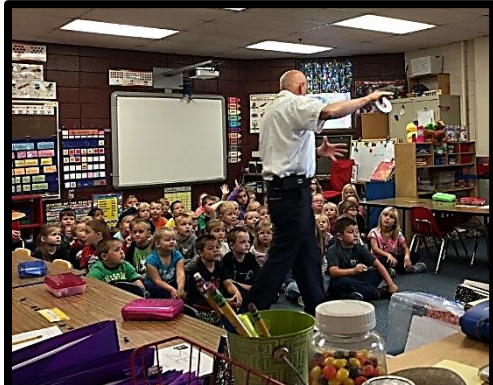
Physical fitness is greatly encouraged. Personnel are permitted to work out while on duty. As a result of this emphasis, 2016 was an injury free year.

The Fire Department continues to assist our community with Fire Prevention activities, inspections, and other events. The Fire Department's participation contributes to the success of many community events.



The 2016 Annual Firemen's Festival, with fireworks, a 5k run, and many other activities, resulted in another successful year. The New Concord Firefighters' Association has been fund raising and saving over the past 4 years to purchase a new John Deere Gator for the Fire Department. The Association's purchase of this and other items have enhanced our ability to

complete our mission of protecting our community.



### Analysis of 2016 Runs:

Total Runs	1,327
EMS	1,086
Fire Runs	241
Simultaneous Runs	317
Man Hours EMS	2,355
Man Hours Fire	1,599.5
Duty Crew EMS	
Response time from page	1.50 average
Response time to scene	7.48 average
Duty Crew Fire	
Response time from page	2.39 average
Response time to scene	8.38 average
Total hours of training	2,569 hours
Fire Inspections	3



## Operations Department - 2016

Village of New Concord Operations Department staff work hard to ensure that the Village runs smoothly, looks beautiful and continues to improve. In 2016 staff spent a great deal of time on routine maintenance such as: tree care, street sweeping, curb and sign painting, vehicle and equipment repair, facility maintenance and various other jobs.



In addition to the routine maintenance and special projects the Operations staff members make significant contributions to the look and feel of our Village by maintaining the flowering baskets that hang from our decorative light posts along Main Street and decorating the Village during the Christmas Season with pine roping, lights and bows.

The 2016 Street Improvement Project resulted in the pavement of over 3,700 feet of roadway within the Village. Operations staff worked with the successful bidder, Parnell & Associates, to ensure the job was completed per the Villages specifications.

Main Street Decorative Light Posts

In the summer of 2016 Columbia Gas announced a gas line replacement project on the west end of the Village. This work continued into late fall of 2016. The Village worked with Brennstuhl Construction, a subcontractor hired by Columbia Gas, to make major repairs to a section of Cherry Lane that was disturbed during the replacement project.

The Operations crew also installed playground equipment at the Upper Reservoir Park on Shadyside Drive. This playground was made possible through grants and donations from the New Concord Area Arts and Recreation District, the Rogge Foundation, and the New Concord Area Board of Trade. The new playground was dedicated to the memory of both John Morrow and Donna Newberry.



John Morrow & Donna Newberry Playground

As part of the Village's requirement from the Ohio EPA to test Lead and Copper levels throughout the Village every three years. Operations staff worked with residents and businesses to complete this work. Additionally, Operations and Administration staff worked with the Rural Communities Assistance Program (RCAP) to research and prepare a map and report showing areas that may contain lead main line, service lines, or fixtures within the Village. The map and



report have been approved by the Ohio EPA and can be found on the Water Department page of the Village website.

## **Operations Department Achievements in 2016**

- 7.5 tons of leaves were collected during fall of 2016
- 5 water breaks in 2016, which was down from 8 in 2015
- 3 major sewer plugs in the Village, down from 5 in 2015
- 4 new water meters were installed
- 5 old water meters were replaced with new meters
- 11 existing meters were repaired
- 800 feet of sewer line was replaced
- All sewer jetting & maintenance were completed as scheduled

## **Operations Department 2017 Goals**

- Make necessary repairs to brick streets in the Village
- Bring back a tree trimming rotation for all Village street trees
- Investigate inflow and infiltration issues in sewer collection system and develop a plan to mitigate issues in the future
- Continue to provide high quality customer service to all New Concord residents, businesses and visitors



## Celebrate New Concord - 2016

Celebrate New Concord (CNC) began informally in 2000 with a free performance in Village Park by the Muskingum College Faculty Brass Quintet, which was then directed by the late Dr. William Schlacks. Based on the response that year, Celebrate New Concord began in 2001, with Bill as its founder.

Since then, CNC has grown to six performances each summer, on the first and third Tuesdays of June, July and August, at 7:00 p.m. in Village Park in downtown New Concord. The series also features one performance at the New Concord Fireman's Festival, which typically is held the Friday and Saturday after the fourth of July each year.



The Wayfarers performing at CNC  
on August 23, 2016



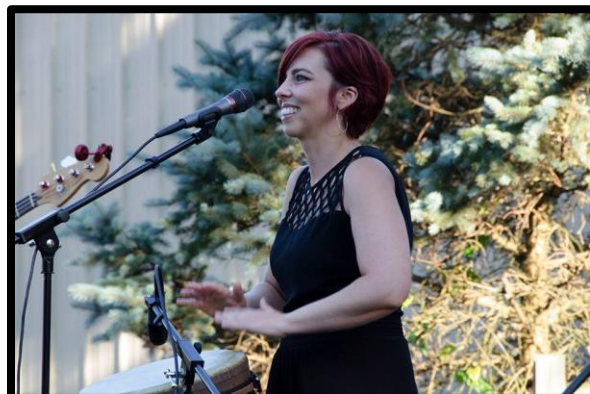
HB7 performing at the 2016 Fireman's Festival  
on July 7, 2016

CNC has reached 14,000 audience members since 2001, with a mix of music, theater, educational programming and magic, and has become a regular part of summer in New Concord.

CNC is supported entirely by contributions from individuals and organizations to the Celebrate New Concord Patronage Program, and every dollar received goes to support the series. No one involved in the organization of CNC is paid.



National Trail Ruritans providing food  
service to Celebrate New Concord attendees



Ladies of Longford performing at CNC on June 21, 2016

## **New Concord Area Arts and Recreation District (NCAARD) - 2016**

NCAARD continued to successfully offer arts, fitness and recreation programs for the community of New Concord during 2016. A total of 44 programs were offered in 2016, reaching 748 people throughout the year. These people spent a total of 13,331 hours in programs designed to supplement arts and physical education programs offered in schools as well as to adults and families in the New Concord area. NCAARD offered three Outdoor Movies during the summer to a total of 410 people who were able to take advantage of free, fun family entertainment. Additionally, NCAARD was able to increase its presence in Social Media, reaching over 726 followers on Facebook and establishing a presence on Twitter and Instagram.



Rocking out at Guitar Lessons



NCAARD Quilting Program



Chinese Cooking Class

### **NCAARD Board of Commissioners**

The members of NCAARD's 2016 Board of Commissioners are listed below. They are responsible for NCAARD's financial well-being and the fulfillment of the organization's missions:

**Hallie Baker** – President of the NCAARD Board.

**Carol Beazel** – NCAARD Board Member at large, Pool Booster member

**Ken Blood** – Treasurer for NCAARD Board. Serves as the liaison between NCAARD and the East Muskingum School District Board.

**Robert Dickson**- Acts as liaison between the Village Council and the NCAARD Board. Serves as Pool Booster

**Cindy Jacobs** – Recording Secretary and NCAARD Board Member at large. Serves as Leader of NCAP Pool Boosters.

**Tim Lewis** – NCAARD Board Member at large.

**Colleen Stevenson**- NCAARD Board Member at large. Serves on the Arts and Education Committee

**Shelley Szalay** – NCAARD Board Member at large.

**Nathan Tharp** – NCAARD Board Member at large.

**Tim Pollock**-NCAARD Board Member at large.

### **Interns and Volunteers**

During 2016, NCAARD had 20 program leaders and 5 Friends of the Pool Volunteers. NCAARD provided field experiences to 14 Muskingum University students enrolled in Education 112, practicum experience for 2 Child and Family Studies majors and 2 internships for a Digital Media Design student (DMD399). Several John Glenn High School students volunteered to help with after school programs and NCAARD sponsored activities such as face-painting during the Spring Block Party. In addition to providing volunteer opportunities, NCAARD provides excellent learning experiences for our high school and university students.



Learning about Nature

### **Financial Overview**

In 2016, NCAARD received \$21,000 from its stakeholders. Fees from arts and sports programs brought in an additional \$14,040.45 bringing total income for 2016 to \$36,089.95. Expenditures for 2016 totaled \$19,797.45 in programming with a grand total of \$38,618.85. An additional \$25,315.38 is held in a separate NCAARD account for Capital Improvement.

In addition to the annual NCAARD budget, the organization oversees the New Concord Area Pool (NCAP) finances. Total income for NCAP amounted to \$36,637. Season passes accounted for \$12,350; daily admission fees brought in \$7,864 and the total for concession sales was \$3,360.

Pool program fees brought in an additional \$2,516 in revenue. Thanks to efforts of the NCAP Boosters, special events and donations raised \$3,466. Total expenses for the swimming pool were \$44,350.00; this included pool chemicals, utilities, concession supplies, the pool manager's salary, and hourly wages for the lifeguards. The beautiful weather and the hard work of the NCAARD and NCAP staff helped keep the pool expenditures at a minimum.





New Concord Area Pool



Summer Safari at the Upper Reservoir



Adult Fitness Program: Pound Class

## 2016 NCAARD Goals

The 2016 Goals for NCAARD and the NCAARD Board of Commissioners are to:

1. The NCAARD Board will meet with the Village of New Concord leadership to clearly define the NCAARD role in the operation and maintenance of the New Concord Area Pool.
2. The NCAARD Board will review the Program Director's role and identify opportunities for part-time assistance.
3. The NCAARD Board will analyze historical NCAARD funding trends between stakeholder contributions and program revenue in order to begin a discussion regarding future revenue goals.
4. The NCAARD Board will investigate potential underserved populations within the New Concord Community.
5. The NCAARD Board will survey NCAARD patrons on how they receive information on NCAARD programming.
6. NCAARD will work with partners to create a "Community Calendar" for the New Concord Community.
7. The NCAARD Board will continue to offer strong programs and adapt programming to meet the needs, passions and talents of the community.



New Concord Girl Scouts



Drama Lite Class